



Certified Housing Provider Education Program

Fall 2010 Session

Wednesdays, September 8 – November 17, 2010

Time: 8:30a.m.–12:30p.m.

Session held at the AAOC Offices: AAOC Offices – Cedarbrook Business Complex
12822 Garden Grove Boulevard, Suite D,
Garden Grove, 92843-2010

Course Topics Include:

- ◆ Residential Property Management
- ◆ Marketing Analysis & Strategies
- ◆ Property Maintenance
- ◆ Leasing Techniques & Renting to Qualified Residents
- ◆ Legal Issues Affecting Landlords and Tenants
- ◆ Fair Housing Laws
- ◆ Human Resources
- ◆ Employee Development
- ◆ Dealing with Outside Contractors
- ◆ Financial Management
- ◆ Liability, Emergency & Crime Management

For more information, call **(714) 638-6006**

Member Price \$395.00

Non-Member Price \$495.00

Cost Includes: All class materials

Register Early – Class size is limited

Registration Form – Please Print

Yes – I want to enroll in the Certified Housing Provider Program beginning on April 16, 2009

Name _____

Company Name _____ Address _____

City/State/Zip _____ Daytime Phone _____ Fax _____

I am, or my employer is a member of AAOC Yes, # _____ No Email _____

Payment Method: Bill My Company (members only) Check Enclosed Credit Card: Visa MasterCard AMEX

Credit Card # _____ Expiration Date _____

Name on Card _____ Signature _____

Credit Card Billing Address _____

Certified Housing Provider Education Program

Instructors



Residential Property Management

Naomi Bailey
Naomi Bailey Performance Training



Dealing with Outside Contractors

Tony Maggi
President
MPMS, Inc.



Legal Issues Affecting Landlords & Tenants

Stephen C. Duringer, Esq.
The Duringer Law Group, PLC



Kathy Cox
President
Sales Training Alliance

Leasing Techniques & Renting to Qualified Residents



Dan Firestone
Sales Associate
Contemporary Information Corporation



Human Resources

Christine Baran, Esq.
Fisher & Phillips LLP



Property Maintenance

Frankie Alvarez
Operations Director
Buffalo Maintenance Company



Thomas B. Cummings, Esq.
Law Office of
Thomas B. Cummings

Fair Housing Laws & Government Standards



Ronn Ruiz
Regional Sales Director
Lead Tracking Solutions



Employee Development

Devon Syme
Senior Vice President
Anza Management Company



Financial Management & Budgeting

Rich Lombardi
Owner
CCIPS Institute and
Property by Net



Kris Backouris
Crime Prevention Officer
Garden Grove
Police Department

Liability, Emergency & Crime Management



Jim McClung
President
American Environmental
Specialists, Inc.



Property Marketing Analysis & Strategies

Reggie Amthauer
MPMS, Inc.

Captain Randy Garcia
Garden Grove Fire Department
(Not Pictured)